

CITY COUNCIL AGENDA ITEM COVER MEMO

Agenda Item Number _____

Meeting Type: Regular

Meeting Date: 9/13/2012

Action Requested By:
Administration

Agenda Item Type
Ordinance

Subject Matter:

Budget Ordinance

Exact Wording for the Agenda:

Ordinance to adopt the City of Huntsville annual budget for fiscal year 2013 beginning October 1, 2012.

Note: If amendment, please state title and number of the original

Item to be considered for: Introduction Unanimous Consent Required: No

Briefly state why the action is required; why it is recommended; what Council action will provide, allow and accomplish and; any other information that might be helpful.

Associated Cost:

Budgeted Item: Not applicable

MAYOR RECOMMENDS OR CONCURS: Yes

Department Head: _____

Date: _____

9/15/12

ORDINANCE NO. 12 - _____

BUDGET ORDINANCE
CITY OF HUNTSVILLE, ALABAMA
FISCAL YEAR BEGINNING OCTOBER 1, 2012

BE IT ORDAINED by the City Council of the City of Huntsville, Alabama, The Budget of the City of Huntsville, Alabama, for the fiscal year 2012-2013, is hereby adopted, as follows:

- A. The General Fund Budget attached hereto as Exhibit "A" and made a part hereof by reference.
- B. The Water Pollution Control Fund Budget and the Special Revenue Fund Budget attached hereto as Exhibit "B" and made a part hereof by reference.
- C. The authorized strength of each Department of the City, and each division thereof, is hereby determined to be those positions as shown on Exhibit "C" attached hereto and made a part hereof by reference.
- D. The Capital Improvement Fund Budget attached hereto as Exhibit "D" and made a part hereof by reference.
- E. That, as an additional benefit to all eligible employees, a longevity banquet in fiscal year 2012-2013, for all regular, full-time employees who, between January 1 and December 31 of the year in which such banquet is scheduled, have been employed by the City for exactly 25, 30, or 35 years, is hereby authorized.
- F. That in accordance with generally accepted accounting procedures (GAAP), encumbrances outstanding as of September 30th shall be closed to the fund balance.
- G. That it is hereby the stated policy and goal of the City of Huntsville to maintain at all times a General Fund undesignated fund balance, determined according to generally accepted accounting principles of at least 11.5% of the General Fund operating revenue budget, exclusive of operating grants.

ORDINANCE NO. 12 - _____

- H. That, unless otherwise required by State law or by resolution or ordinance duly adopted by the City Council, the Finance Director is hereby authorized (A) to authorize the payment of an expenditure provided that (1) the expenditure is from an appropriation within a budget duly adopted by the City Council as provided for herein or as subsequently amended; (2) the payment documentation includes a copy of the purchase requisition and/or a Request for Payment, signed by the appropriate Department Head or designee, and a statement indicating the purpose or use of the requested materials or services; and (3) for the payment of a city employee's compensation and costs related thereto, the payment is made in accordance with the Code of Ordinances of the City of Huntsville, Alabama ("Code") Section 2-221 (i.e. Personnel and Policy Manual) or as otherwise required by law; and (B) to present such expenditures to the City Clerk-Treasurer for payment. Furthermore, the City Clerk-Treasurer is hereby authorized to release payments for authorized expenditures from the city treasury without further action by the City Council. Furthermore, the Finance Director is hereby directed to present a report of expenditures paid to the City Council Finance Committee chairman, who shall submit same for affirmation by the City Council at its regularly scheduled meetings.

ADOPTED this the 27th day of September, 2012.

President of the City Council of
the City of Huntsville, Alabama

APPROVED this the 27th day of September, 2012.

Mayor of the City of
Huntsville, Alabama

Ordinance No. 12- _____
Exhibit A

**City of Huntsville FY 2013 Budget
General Fund Revenues**

Operating Revenues by Category

Taxes & Payments in Lieu of Taxes	187,910,400
Licenses & Permits	22,793,400
Fines & Forfeitures	2,507,600
Revenue from Money & Property	533,000
Charges for Services	16,970,000
Other Revenues	682,000
Operating grants	4,591,544

Total Operating Revenues	235,987,944
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Total Revenue	235,987,944
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Ordinance No. 12- _____
Exhibit A

City of Huntsville FY 2013 Budget
General Fund Departmental Expenditures

	Personnel	Operating	Capital	Total
Administration	1,159,666	129,840	0	1,289,506
Animal Services	1,508,820	224,250	0	1,733,070
Cemetery	679,200	66,125	0	745,325
City Council	447,618	28,760	0	476,378
Clerk-Treasurer	1,123,886	197,150	0	1,321,036
EMA	723,254	58,040	0	781,294
Engineering	3,048,440	101,710	0	3,150,150
Finance	2,310,440	294,100	0	2,604,540
Fire & Rescue	29,427,844	1,305,689	0	30,733,533
Fleet Services	2,804,348	194,240	0	2,998,588
General Expenses	1,955,000	4,106,190	0	6,061,190
General Services	3,235,096	5,249,769	0	8,484,865
Human Resources	742,704	245,198	0	987,902
Inspection	1,892,960	121,860	0	2,014,820
ITS	3,236,022	3,007,169	0	6,243,191
Landscape Management	7,239,102	2,062,724	0	9,301,826
Legal	1,576,526	62,400	0	1,638,926
Municipal Court	2,989,540	199,850	0	3,189,390
Natural Resources	659,482	41,500	0	700,982
Parking	1,338,052	329,185	0	1,667,237
Parks & Recreation	5,743,296	634,664	0	6,377,960
Planning	2,904,484	241,247	0	3,145,731
Police	36,361,187	3,620,638	133,798	40,115,623
Public Transit	2,275,194	1,098,010	762,000	4,135,204
Public Works	12,101,166	5,806,338	0	17,907,504
Traffic Engineering	2,168,982	348,330	0	2,517,312
Total	129,652,309	29,774,976	895,798	160,323,083

Ordinance No. 12- _____
Exhibit A

City of Huntsville FY 2013 Budget
General Fund City Agencies Appropriations

	Unrestricted Funds	Restricted Tourism Funds	Total
Alabama Constitution Village Board	384,495	277,900	662,395
Burritt Museum Board	278,341	166,554	444,895
Human Relations Commission of Huntsville	900	0	900
Huntsville Beautification Committee	4,410	0	4,410
Huntsville Museum of Art Board	363,245	295,130	658,375
Huntsville Public Library Board	3,524,895	0	3,524,895
Tennis Center Board of Control	195,400	0	195,400
Von Braun Center - Capital	0	300,000	300,000
Von Braun Center - Operating	0	2,126,738	2,126,738
Huntsville/Madison County Convention and Visitors Bureau	0	1,551,951	1,551,951
Total City Agencies	4,751,686	4,718,273	9,469,959

Ordinance No. 12- _____
Exhibit A

**City of Huntsville FY 2013 Budget
General Fund Outside Agencies Appropriations**

	Unrestricted Funds	Restricted Tourism Funds	Total
Big Spring Partners, Inc.	90,000	0	90,000
Boys & Girls Clubs of North Alabama (non-Comm. Dev. Sh	43,830	0	43,830
Business Technology Development Center, Inc.	87,750	0	87,750
Chamber of Commerce of Huntsville/Madison Co. (contract	219,330	0	219,330
Circle Project	26,280	0	26,280
Community Action Agency	87,750	0	87,750
Development Account (Chamber of Commerce)	13,140	0	13,140
First Stop, Inc.	83,830	0	83,830
HEALS	21,960	0	21,960
Huntsville Board of Education	20,047,000	0	20,047,000
Huntsville Board of Education	33,000	0	33,000
Huntsville Child Care Center, Inc.	13,140	0	13,140
Huntsville Community Watch Association	21,510	0	21,510
Huntsville Hospital psychiatric care agreement	150,000	0	150,000
Huntsville Jaycees	2,160	0	2,160
Huntsville Sports Commission	0	238,530	238,530
Huntsville Symphony Orchestra	39,510	0	39,510
Huntsville/Madison County Health Department	1,334,700	0	1,334,700
Huntsville/Madison County Rescue Squad, Inc.	4,320	0	4,320
Huntsville-Madison County Botanical Gardens, Inc.	170,550	43,830	214,380
Huntsville-Madison County Botanical Gardens, Inc. (Projec	0	300,000	300,000
Huntsville-Madison County Senior Center, Inc.	342,180	0	342,180
International Services Council of Hsv./Madison County	26,280	0	26,280
Legal Services Alabama	17,550	0	17,550
Lift Housing, Inc.	11,210	0	11,210
Madison County Commission TIF agreements	50,000	0	50,000
Madison County Commission - Operating Assistance	2,100,000	0	2,100,000
Madison County Mental Retardation Board, Inc.	35,100	0	35,100
Meadow Hills Initiative, Inc.	3,960	0	3,960
Mental Health Board, Inc. (Mental Health Center)	813,380	0	813,380
N. Alabama African American Chamber of Commerce	21,960	0	21,960
Neaves Center for Children	123,800	0	123,800
North Alabama Science Museum (Sci-Quest)	0	0	0
Partnership for Drug Free Community, Inc.	53,530	0	53,530
Second Mile Development, Inc.	21,960	0	21,960
The Arts Council, Inc.	238,600	0	238,600
The Land Trust of Huntsville and North Alabama, Inc.	60,570	0	60,570
United Cerebral Palsy of Huntsville & Tennessee Valley Inc.	30,690	0	30,690
U.S. Space & Rocket Center Foundation	0	75,000	75,000
Total Special Appropriations	26,440,530	657,360	27,097,890

Ordinance No. 12- _____
Exhibit A

City of Huntsville FY 2013 Budget
General Fund Transfer and Other

Capital Improvement Fund	
23.1% Sales Tax Transfer	24,547,300
23.1% Sales Tax Transfer Retention by General Fund	(950,000)
Total	<u>23,597,300</u>
Community Development Fund	
Administrative Cost	300,000
Code Enforcement	1,050,000
Total	<u>1,350,000</u>
Debt Service Fund	<u>7,673,619</u>
Gas Tax Fund - Street Lighting Subsidy	1,157,000
Post-Retirement Retiree Health Care Trust	3,678,500
Public Building Authority	<u>899,000</u>
Total Transfers	38,355,419
Total Expenditures & Tranfers	235,246,351

Filed:

President, City Council:

Mark Russell

Clerk Treasurer:

Charles E. Hagood

Ordinance No. 12- _____
Exhibit B

City of Huntsville FY 2013 Budget
Water Pollution Control Fund

Revenues

Charges for Services	35,713,100
Proceeds from Debt	0
Total	35,713,100

Expenditures

Personnel	7,182,592
Operating	5,149,735
Capital	4,949,499
Debt Service	16,415,343
Total	33,697,169

Ordinance No. 12- _____
Exhibit B

City of Huntsville FY 2013 Budget
Special Revenue Fund

	Revenues	Expenditures
6.5 Mill Property Tax		
Property tax	15,515,000	
Transfer to Debt Service Fund		10,530,038
Transfer to Public Building Authority		4,984,962
6.5 Mill School Property Tax		
Property tax	16,400,000	
Fund Balance	743,902	
Transfer to Debt Service Fund		1,643,902
Huntsville Board of Education		15,500,000
State Gasoline Tax - 4 cent/5cent		
Gasoline tax	1,316,000	
Repair & maintenance of streets		1,316,000
State Gasoline Tax - 7 cent		
Gasoline tax	1,936,000	
State inspection fee	57,000	
Transfer in from the General Fund	1,157,000	
Lighting public rights-of-way		3,150,000
TIF 2		
Property tax	962,615	
Transfer from Capital Improvement Fund	200,000	
Fund Balance	43,608	
Transfer to Debt Service Fund		1,206,223
TIF 3		
Property tax	0	
Fund Balance	1,765,118	
Transfer to Debt Service Fund		1,765,118
TIF 3A		
Property tax	1,943,022	
Transfer from Capital Improvement Fund	0	
Transfer to Debt Service Fund		1,507,164

Ordinance No. 12- _____
Exhibit B

**City of Huntsville FY 2013 Budget
Special Revenue Fund**

TIF 4

Property tax	1,170,626	
Transfer from Capital Improvement Fund	500,000	
Fund Balance	252,548	
Transfer to Debt Service Fund		1,923,174
Total	43,962,439	43,526,581

**City of Huntsville FY 2012 Budget
Debt Service Fund**

Transfers In From Other Funds	38,969,497	
Huntsville City Schools Contribution	12,000,000	
Debt Service		50,969,497

**City of Huntsville FY 2012 Budget
Post Retirement Fund**

Transfer In From General Fund	3,678,500	
Premium Revenue	991,900	
Health Care		2,488,500

**City of Huntsville FY 2012 Budget
Perpetual Care Fund**

Charges for Services Revenue		2,500
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Filed: _____

President, City Council: _____

Mark Russell

Clerk Treasurer: _____

Charles E. Hagood

Ordinance No. 12- _____
Exhibit C

City of Huntsville FY 2013 Budget
Changes to Authorized Positions

	Authorized This Year	Increases	Decreases	Authorized Next Year
General Government	149	0	0	149
Administration	12			12
City Council	10			10
Clerk-Treasurer	18			18
Finance	33			33
Human Resources	13			13
Information Technology Services	47			47
Legal	16			16
Public Safety	1,112	0	0	1,112
Animal Services	28			28
E.M.A.	9			9
Fire & Rescue	400			400
Municipal Court	47			47
Police	628			628
Public Services	1,067	0	0	1,067
Cemetery	23			23
Fleet Services	47			47
General Services	81			81
Landscape Management	232			232
Parking	54			54
Public Transit	67			67
Public Works	258			258

Ordinance No. 12- _____
Exhibit C

**City of Huntsville FY 2013 Budget
Changes to Authorized Positions**

Public Services (continued)

Parks & Recreation	182			182
Water Pollution Control	123			123

Urban Development	210	0	0	210
Community Development	44			44
Engineering	45			45
Inspection	28			28
Natural Resources	7			7
Planning	47			47
Traffic Engineering	39			39
Total All Departments	2,538			2,538

Filed:

President, City Council:

Mark Russell

Clerk Treasurer:

Charles E. Hagood

Ordinance No. 12- _____
Exhibit D

City of Huntsville FY 2013 Budget
Capital Improvement Fund

Revenues and Other Sources of Funds

Transfer from General Fund	23,597,300
Debt Issued Net of Cost	0
Lease Revenue	485,000
State Taxes	750,000
Fund Balance	10,782,670
Total	35,614,970

Expenditures

Streets & Bridges	11,470,000
Drainage	5,950,000
Sidewalks	300,000
Economic Development	2,100,000
Recreation	2,034,711
Community Facilities	300,000
Public Safety	40,000
Other	0
Transfers to Debt Service Fund	12,720,259
Transfer to TIF Funds	700,000
Total	35,614,970

Filed:

President, City Council:

Mark Russell

Clerk Treasurer:

Charles E. Hagood